



6th July 2018

Dear Parent/Carer,

Re: Year 6 Visit to Wicksteed Park

Your child will be visiting Wicksteed Park on Wednesday 18th July 2018.
Details for the day are as follows:-

ARRIVAL AT SCHOOL

Pupils will need to arrive at School at the normal time and go to their normal teacher to register. The coaches will be leaving shortly after registration at 9am.

MEDICATION

If your child requires medication during the visit or to prevent travel sickness on the return journey, please complete the attached form. Please put the completed form and the appropriate medication in a named envelope or container and ask your child to hand this to Mr Rowland when we meet in the school hall. If pupils carry their own inhalers they are responsible for their safe keeping.

FOOD AND DRINKS

Pupils will need a packed lunch for the day and we suggest that they do not bring too many chocolate items. Please bring in a carrier bag so it can easily be disposed of. Any pupils in receipt of free school meals will be provided with a packed lunch. Pupils must not bring glass bottles or fizzy drinks of any kind. No chewing or bubble gum is allowed.

CLOTHING

Your child will not need to be in school uniform but should wear sensible flat shoes or trainers and bring items appropriate for the weather conditions of the day, i.e. sun-cream and hat or waterproofs.

POCKET MONEY

Pupils may wish to bring a small amount of pocket money and they will be responsible for its safe-keeping, we recommend no more than £5. Pupils do not need mobile phones or electronic games with them.

RETURN TIME AT SCHOOL

We expect to be back at Etonbury approximately 6pm (traffic permitting). This is to allow the children to get more time inside the park. Please do not call the School office for confirmation, we will send a text message if there is any significant change in time. Please ensure your child knows if they are to wait to be collected or if they can make their own way home. If collecting your child please park on the playground and come to the hall where they will be dismissed by their group leader. If making their own way home they will be dismissed on arrival back to school.

For the duration of the trip we expect the same high standard of behaviour as at school. Any instructions we give are in the interests of the pupils and we expect them to be followed. We look forward to an enjoyable day.

Yours sincerely,

Mr S Rowland
Head of Year 6

Stotfold Road
Arlesey
Bedfordshire SG15 6XS

T 01462 730391
E etaoffice@bestacademies.org.uk
W www.etonbury.com

Principal: Mr A Prior



Wicksteed Park Trip - Etonbury Academy

Pupil's Full Name: Class:
Date of Birth:

I _____ the parent/carer of the above named child with the Principal of Etonbury Academy or a deputy nominated by him to administer medicine to my son/daughter/ward in accordance with the official instructions supplied therewith and in consideration thereof, I hereby undertake to supply the necessary medicine and instructions to the Principal and to indemnify and hold harmless the Principal/his deputy and Central Bedfordshire Council against any claim of any nature whatsoever arising from the administration of the medicine.

Signature of Parent/Carer: Date:

Name of medicine:	
Exact dosages:	
Exact times when medicines should be administered:	
Dates when medicines should be administered:	
Name of Doctor/ Person who prescribed medicine:	

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