

17 September 2018

Dear Parents/Carers

RE: Year 11 Important Dates

The summer examinations at the end of Year 11 may seem like a long way away, but I would like to share with you some important dates for your diary for this academic year 2018-2019.

Exam Period

The GCSE exam period will run from Monday 13th May until Friday 14th June. Your child will not be taking exams during every day of this period and will have their own individual exam timetable. However they will need to be available throughout this whole time period. The exact date of exams will be shared with you and your child nearer the time. We have not yet finalised as a school how we will approach study leave but will update you of that in due course.

During the spring term students will be sent individualised timetables that will highlight when their final exam will take place. The formal written exams in Year 11 will start on Monday 13th May and continue up to and including Friday 14th June. However, students will need to be available up to Wednesday 26th June. There are no exams during the half term week of 27th – 31st May.

GCSE Exam Contingency Day – Wednesday 26th June 2019

For 2019, JCQ (Joint Council for Qualifications) and the Exam Boards have arranged a contingency day. The contingency day has been arranged for GCSE examinations in the event of national or local disruption arising during the June 2019 examination series. The date that has been set aside as the contingency day is **Wednesday 26th June 2019**.

With this in mind, please could I encourage all parents and carers to make a note of this reserve exam date as students must be available up to and including this date. It will be common and understandable for many families to book holidays in June as prices will be lower when students have finished their exams. However, it would be devastating for a student to miss out on a good grade because they might be absent from a rearranged final exam.

Please note that some of your child's subjects may have a Non-exam assessment (NEA). For some subjects this NEA element is already ongoing in lessons. It is very important that your child notes the dates of when any future NEA assessments will be taking place, their subject teacher will be able to advise them. The NEA element of the course for some subjects may be worth as much as 50% of the overall grade that your child will receive for this subject, so it is imperative that they do not miss this important time in lessons.

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Year 11 Prom

Many students have asked when and where the prom will be taking place. I can confirm the date is Friday 28th June and all further details including prices for tickets will be provided very soon in a letter.

GCSE Results Day - Thursday 22 August 2019

Students will be able to come into school between **8:00am-12:00pm** to collect their results.

If they are unable to for any reason, there are two options available:

- Results can be posted home - a Stamped Addressed Envelope needs to be brought into school
- A nominated person can collect on their behalf. If your child wants this they need to write a letter explaining who will be collecting for them, which needs to be handed into school. Please note that this nominated person may be asked for Photographic ID before results are given out.

For either of these options, the SAE or nominated person letter needs to be handed to **Mrs Glazebrook in the Exams Office, either by the date of your child's final exam or Friday 12th July** at the very latest.

Thank you for your continued support of the school. I realise this is a lot of information so if you have any questions concerning any of the points raised in this letter please do not hesitate to contact me.

Yours sincerely,



Mrs Allie Roe
Senior Head of Year 11