



3rd March 2017

Dear Parents,

Re: Kingswood, Grosvenor Hall Trip - Final Details

We ask that you carefully read the information as there are numerous changes to previous Yr5 Residential and that you keep the details for future reference.

Monday 13th March 5.00 until 6.45pm - Compulsory Bag & Medication drop off in the School Hall Please park on the school's playground and enter the building by the side door nearest the hall and fill in a bag tag with your child's full name etc. Staff will be there to direct and assist you. Please be aware that the school grounds will be exceedingly busy due to Gymnastics club and the general public using the Pendleton Centre so please be extra cautious of pedestrians and car speeds. Thank you.

Medication – Please hand in any medication to Mrs Craig or Mrs Chillman. They will be at the "Bag Drop Off" on Monday 13th March. Should your child need medication whilst on the visit, an Indemnity Form must be completed and handed in with the medication. All medication must be named and in a clear plastic bag. A form is attached at the end of this letter.

Clothing and footwear for activities - Pupils are to wear long sleeved tops and trousers and walking boots for the activities such as abseiling, rock climbing and High wires, so please pack enough for each day. Also a pair of trainers is required for the Mini Olympics evening.

Tuesday 14th March – Children are to arrive at school unaccompanied by parents. Please wave them off to school as usual. It is NOT possible for any parent to gain vehicular access to the school grounds at this extremely busy time. Children will need to meet in the School Canteen at 8.30am with their backpacks. School uniform is not needed. Pupils should be wearing clothing suitable to participate in an outdoor, cold, activity at Grosvenor Hall for the day. We recommend children wear 2 warm thin layers of clothing topped off with a fleece suitable for the weather conditions and with their walking boots on. They should have a warm waterproof coat and packed in their backpacks: waterproof trousers, hat, scarf and gloves, card games, reading book, comic, a pen, a pencil ***and a refillable sports bottle of water and a small packet of sweets for the journey.***

Lunch on Tuesday 14th March: -A packed lunch is not required, as lunch is being provided on our arrival at the Centre. **Please do not give your child any NUT/products as a snack** as we have quite a few allergy sufferers on this trip and Grosvenor Hall is a nut free establishment. Thank you

Arriving at Grosvenor Hall - The school will be notified of our arrival by Mrs Allan. The school will send a message informing all parents/carers of our arrival. Please do not phone the school office. Our expected arrival time will be 12 noon, traffic permitting.

Stotfold Road
Arlesey
Bedfordshire SG15 6XS

T 01462 730391
E etaoffice@bestacademies.org.uk
W www.etonbury.com

Principal: Mr A Prior

On the Visit – Our high expectations for continued good behavior of the children will remain the same.

Things not to bring - Children are not to bring radios, electronic games, mobile phones, deodorant sprays, sweets (other than a small packet for the journey), chocolate, **NUTS**, or chewing gum.

Pocket Money - £10 pocket money in a named purse or wallet. Please could this be in change as the onsite shop and disco refreshment shop will not be able to change 152 £10 notes. Many thanks.

Evening entertainment

Tuesday - we are all attending a camp fire with songs and games.

Wednesday -we are going 'Night Clubbing' at the Grosvenor Hall disco so please pack your child a suitable outfit including footwear, trainers may be worn.

Thursday - we are participating in the Etonbury Olympics in the gym and t-shirt,shorts and trainers will be required.

PLEASE NAME ALL CLOTHING AND FOOTWEAR. - Named items of lost property from the trip will be handed back to the children via Student Services during the week following the trip. Un-named items will be disposed of.

Contacting your child whilst they are away - You may wish to write to your child at; .Grosvenor Hall, Kennington, Ashford, Kent. Please mark the envelope Etonbury Academy 14-17

Personal Family Emergencies- If you have a genuine emergency and need to contact us at Grosvenor Hall the emergency telephone number is:- 01233 618250

Friday 17th March - We will arrive back at Etonbury at approximately 4.15pm traffic permitting. All parents/carers are required to collect their child from their Day Leaders in the Hall and be signed out before leaving the school premises at this time, this is for the safety of all concerned. Cars should be parked on the School playground and to avoid congestion with other pupils leaving the site **do not arrive before 4pm.** Access before this time will not be possible. It is important that all parents follow these procedures as we have found through experience that this is the safest way to manage such a large number of people, bags and vehicles.

Please **DO NOT** contact the School office for an expected time of arrival. If for any reason there is a delay of more than half an hour a text message will be sent to parents. Thank you.

Yours sincerely



Mrs S Allan
Trip Leader

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Kingswood - Etonbury Academy - Medicines

Pupil's Full Name:	Class:
Date of Birth:	

I _____ the parent/carer of the above named child with the Principal of Etonbury Academy or a deputy nominated by him to administer medicine to my son/daughter/ward in accordance with the official instructions supplied therewith and in consideration thereof, I hereby undertake to supply the necessary medicine and instructions to the Principal and to indemnify and hold harmless the Principal/his deputy and Central Bedfordshire Council against any claim of any nature whatsoever arising from the administration of the medicine.

Signature of Parent/Carer: Date:

Name of medicine:	
Exact dosages:	
Exact times when medicines should be administered:	
Dates when medicines should be administered:	
Name of Doctor/ Person who prescribed medicine:	

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