



Dear Parent/Carer

An easier way for you to make school payments

From 11 February 2017 we will be using +Pay on ParentMail – an online payment service which allows you to pay for school items including food and drink on your smartphone, tablets or computer.

Over 90% of parents say they would prefer to pay for school items online, because it's easier and more convenient than sending cash or cheques into school – and you can be sure that your money is being spent on the right things! You will be able to see all your children that attend any of the academies in Bedfordshire Schools Trust in your ParentMail App.

We will inform you about items you need to pay through ParentMail, and you will then be able to pay electronically, with money transferred directly into the school bank account – it's all very easy, safe and secure. ParentMail doesn't store credit or debit card details and works in the same way as other large retailers who accept online payments.

Another great thing about +Pay on ParentMail is that you can also make payments using PayPal or PayPoint. This makes the payment process easier than ever before!

If you have an Android or Apple smartphone, we would highly recommend you download the free ParentMail App so that you can make easy, online payments on the go. To do this, simply search for "ParentMail" in your App store.

Online payment is easier and more convenient for parents but also for the school. The cost of manually processing cash and cheque transactions is significant and it would be much better if the funds currently spent on this were used for educating our pupils instead.

We are encouraging all our parents to make payments online. However, during the transition period you can, of course, continue to make cash and cheque payments if necessary.

You will receive an email direct from Parent Mail during half term which will detail how to register and download the app so you can start using Parent Mail.

If you have any issues or queries with the process please contact Mrs C Fallows in the Finance Office as soon as possible.

Yours sincerely

Mr A Prior
Principal

Stotfold Road
Arlesey
Bedfordshire SG15 6XS

T 01462 730391
E etaoffice@bestacademies.org.uk
W www.etonbury.com

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ACADEMY

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@etonburyacademy