



13 March 2020

Dear Parents and Carers

Year 11 GCSE Examinations May-June 2020

All Year 11 students have been issued with the following:

- Personalised GCSE Exam timetable – this lists the dates and times of all their written GCSE Exams – 2 copies *
- Statement of Entry – this lists all GCSE subjects they are entered for
- GCSE Examination Booklet
- Reply slip for parent/carer to return acknowledging receipt of the above

*BTEC exams are not included on the timetable due to these being re-sit exams only.

If your child has two exams timetabled for the same time on the same day, this is an exam 'clash' and they will have received a note explaining how the exams will be rearranged.

Non-Exam Assessment (NEA)

Please note that some of your child's subjects may have a Non-exam assessment (NEA). For some subjects this NEA element is already ongoing in lessons and most subjects will be completing NEA before the Easter holidays start. It is very important that your child notes the dates of when any NEA assessments will be taking place, their subject teacher will be able to advise them. The NEA element of the course for some subjects may be worth as much as 50% of the overall grade that your child will receive for this subject, so it is imperative that they do not miss this important time in lessons.

Study Leave

All Year 11 students are expected in school until Friday 22 May when we break up for the May half term holiday.

During these two weeks (11 – 22 May) your child must be in lessons when they do not have an exam. From Monday 1 June, students only need to be in school when they have a revision session followed by an exam and are officially on study leave.

There will be revision sessions before exams every day at 8:30am and 1:00pm.

Exam Contingency Day - Wednesday 24 June

As stated in previous correspondence, for this summer, JCQ (Joint Council for Qualifications) and the Exam Boards have arranged a contingency day. The contingency day has been arranged for GCSE examinations in the event of national or local disruption arising during the May-June 2020 examination series. The date that has been set aside as the contingency day is **Wednesday 24 June 2020**. All students must be available up to and including Wednesday 24 June.

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Equipment checklist for exams

Please can you remind your son/daughter that for each exam:

- they must have a **clear pencil case** (or clear plastic bag) for their equipment for all their exams;
- they must do their written work in **black ink or biro only**;
- they need a calculator for all Science exams and the Maths calculator papers;
- if they bring a drinks bottle it must be clear and any labels removed;
- they must **not** have a mobile phone, watch, or any electronic devices on them.

Exam invigilators have limited equipment but it is always best to bring their own otherwise they may be disadvantaged. Students bags may be left unattended whilst they are in exams, therefore students must not leave valuables in them. The school is not responsible for valuable items left in unattended bags. Students will be able to hand in valuables prior to their exam starting for safe keeping.

GCSE Results Day - Thursday 20 August 2020

Students will be able to come into school between 8:00am-12:00pm to collect their results.

If they are unable to for any reason, there are two options available:

- Results can be posted home - a Stamped Addressed Envelope needs to be brought into school
- A nominated person can collect on their behalf. If your child wants this they need to write a letter explaining who will be collecting for them, which needs to be handed into school. Please note that this nominated person may be asked for Photographic ID before results are given out.

For either of these options, the SAE or nominated person letter needs to be handed to Mrs Glazebrook in the Exams Office, either by the date of your child's final exam or **Friday 10 July at the very latest.**

Thank you for your continued support of the school. I would like to wish your child every success in these exams.

Yours faithfully



Mr M Harpin
Head of Year 11