



4 December 2020

Dear Parents and Carers

**BTEC Level 1/Level 2 First Award in Children's Play, Learning and Development  
External exam - January 2021**

This is to inform you that your child is taking an external BTEC exam in January 2021. As part of their BTEC First Award qualification they have to take an external written exam, the result of which will count towards their overall grade for this qualification.

**The date and time for this exam is:**

Thursday 7 January at 1:30pm. The exam lasts for 1 hour.

An early lunch break will be arranged. All students are to return to their normal lesson after the exam finishes.

I would like to stress the importance of your child being in school to sit this exam. If for any reason this exam is missed there is only one opportunity to re-sit it in May.

Please can you remind your child that the normal exam regulations apply which include:

- they must have a **clear pencil case** (or clear plastic bag) for their equipment for the exam;
- they must do their written work in **black ink or biro only**;
- ✗ they should not have a mobile phone, watch, or any electronic devices on them;
- ✗ drinks bottles need to be clear with no labels on it.

Exam invigilators do have some spare equipment but it is always best to bring their own otherwise they may be disadvantaged.

I would like to take this opportunity to wish your child every success in this exam.

Yours sincerely

Mr M Harpin  
**Head of Year 11**

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